Minutes of the AACP Board of Directors Meeting: February 23-24, 1994, Hilton Head Island, SC

1. Roll Call
President and Board Chairman Leslie Z. Benet convened the Board at 8:00AM on February 23 at the Imperial Westin Hotel. The following Board members were in attendance: David A. Knapp (President-elect), Richard A. Ohvall (Immediate Past President), Bruce A. Berger (Academic Sections Coordinating Committee), Lee Evans (Council of Faculties), Marcellus Grace (Council of Deans), Hugh Kabat (Council of Faculties), Alice Jean Matuszak (Council of Faculties), Sidney A. Rosenbluth (Council of Deans), Charles O. Rutledge (Council of Deans) and Carl E. Trinca (Executive Director). The invited guests of the Board were George H. Cocolas, Editor, American Journal of Pharmaceutical Education, Donald Ballington (Pharmacy Technician Educators Council) and Deborah Tapley (Pharmacy Technician Educators Council). AACP staff in attendance were Mary B. Bassler, Jack R. Cole, Susan M. Meyer, Richard P. Penna and C. Edwin Webb. The Board was adjourned at 1:30PM on February 24.

2. Center for the Advancement of Pharmaceutical Education (CAPE)
The Board was briefed on the activities of the Center including the meetings of two of its Advisory Panels (Educational Outcomes and Nontraditional Education) and the Invitational Conference on Nontraditional Education scheduled for May, 1994. Additional Advisory Panel meetings, especially those for the National Advisory Panel and the Master Teacher initiative, will meet in the spring.

3. AACP/National Association of Boards of Pharmacy (NABP) Officers’ Meeting
The Board was briefed on the January meeting between President Benet, Executive Director Trinca and ACPE. Among the items discussed were:

- NABP/AACP District Meetings—AACP, based on concerns expressed by its membership, restated its commitment to the district meetings.
- Marketing NABP’s Model Pharmacy Act—since health care reform, as described by the President’s Health Security Act, specifies that any professional may perform and be compensated for services as described in each state’s scope of practice, it is prudent to ensure that the most enabling definition of pharmacy practice be encouraged. AACP has been a longtime supporter of the NABP Model Act and offered its assistance to NABP in encouraging states to adopt the definition of pharmaceutical care and the various practice provisions of the Act.
- Clerkship/Externship Credit—the NABP Executive Committee and the AACP Board agreed to establish the goal of implementing policies and practices, on a state by state basis, consistent with the joint position paper on Experiential Programs (February 1993) and the observations and recommendations of the NABP/AACP Joint Committee on Experiential Education and Training (February 1993). In effect, these documents establish the basis for supporting college-based experiential programs which satisfy requirements for both graduation and admission to state professional licensing examinations.
- In moving toward this goal, NABP and AACP will identify competencies for the experiential component of the curriculum, and will certify achievement of educational outcomes to be used by individual state boards and colleges of pharmacy in determining satisfaction of the internship requirement for licensure.
- NABP Resolutions—the Board also reviewed three resolutions from NABP regarding an equitable degree exchange program, practitioner involvement in curriculum design, and licensing of pharmacy practice faculty. The Board requested the Executive Director to seek clarification on the latter resolution.

4. AACP/American Council on Pharmaceutical Education (ACPE) Annual Meeting
The Board was briefed on the January meeting between President Benet, Executive Director Trinca and ACPE. Among the items discussed were:

- AACP Process for Review of the Proposed Accreditation Standards and Guidelines (see October 1993 Board of Directors meeting Minutes).
- Center for the Advancement of Pharmaceutical Education.
- Status of the Standards Revision Process.
- Status of the Higher Education Act, specifically the new criteria for recognition of accreditation agencies by the Secretary of Education.
- Association of Specialized and Professional Accreditation, the emerging successor of the Council on Postsecondary Accreditation (COPA) for agencies accrediting professional programs.
- Status of the Government Accounting Office (GAO) Study of the Cost of PharmD Education—the study is complete and Senator Orrin Hatch’s staff has been briefed on the GAO’s findings.
- ACPE’s updated policy on Nontraditional Doctor of Pharmacy Programs (published in 1994 and sent to member colleges and schools).
- AACP resolution on developing guidelines for inclusion in the Criteria for Quality requiring the use of letters of agreement and faculty disclosure statements for continuing professional education programs in pharmacy.

5. 1994 National Drug Trade Conference (NDTC)
The Board was briefed on the 1994 National Drug Trade Conference attended by President Benet and Executive Director Trinca. Unlike previous meetings, but consistent with the efforts initiated during 1993, conference attendees attempted to identify strategic issues common to the profession. Presentations on health care reform were given by Dr. Deborah Steelman and Congressman Charles Rangel. Workshops on health care roles and health care reform were held which resulted in the development of four consensus statements. These statements are undergoing further development and refinement and will result in a published policy document and the identification of programs which can be pursued by NDTC member associations.

President Benet restated the importance of the Association’s continued participation in the conference.

6. American Foundation for Pharmaceutical Education (AFPE)
The Board was briefed on the January 21 annual meeting of the Foundation and the subsequent draft joint statement that has been developed by staff calling for an independent foundation with
programs coordinated in partnership with AACP. The joint statement also proposed a more participatory AFPE Board of Directors and a reformulated, working Executive Committee. It was considered essential that the Foundation use the opportunity of its search for a new president to relocate within walking distance of AACP in order to facilitate coordination and shared support and resources.

On motion, Knapp/Ohvall, the Board endorsed the joint statement and asked President-elect Knapp to work with AACP and AFPE staff to develop a coordinated plan of action by May 1, 1994.

7. AACP Office of Graduate Education, Research and Scholarship
The Board was briefed on office activities, member concerns, recruitment of a new office director, and the transition to the new director. It was reaffirmed that this office was established to serve the entire membership in the areas of graduate education, research and scholarship; that we needed to enhance the Association’s efforts in these areas; and that a more significant presence in interactions with federal agencies is desirable.

8. 1994 Annual Meeting and Teachers Seminar Update
The Board was briefed on the planned program and activities of the 1994 Annual Meeting and Teachers Seminar. Board member Kabat invited the Board to his home on Wednesday evening.

9. Health Care Reform/Legislative Briefing
The Board was briefed on the status of the health care reform initiatives at the Administration and Congressional levels and reviewed activities of AACP individually and as a member of the Coalition for Consumer Access to Pharmaceutical Care (CCAPC). The scope of CCAPC’s agenda to date includes only pharmacy practice issues; after considerable discussion, the Board directed staff to pursue an education plank in the Coalition’s platform. This plank will be modeled after other policy documents supporting health professions education in general, and pharmaceutical education in particular. AACP staff has accepted responsibility for facilitation and coordination of CCAPC activities as its in-kind contribution to the efforts of the coalition. Other organizations have dedicated proportionate staff time and money to the operations of CCAPC.

The Board also reviewed pending legislative and regulatory issues in the following areas:
- Minority Health Improvement Act Reauthorization which restores support for “VOPP” professions, and
- Implementation of Direct Lending Program for Title IV Student Aid in which 105 institutions have been approved for direct lending to students.

10. Council and Academic Section Reports
The Board was briefed on the activities of the Councils of Deans and Faculties and the Academic Sections.

Council of Faculties. Pharmacy Practice Management teaching resources are being developed: Innovations in Teaching Awards which restores support for “VOPP” professions, and


Academic Sections Coordinating Committee. Update reports for individual Academic Sections; Enhancements in the New Investigators Program review criteria; Chair to be offered to write a regular article in Journal.

11. Association Finances
The Finance Committee met after the Board meeting. The Board was briefed on the status of the Association’s budget to date and 1993/94 institutional dues payments.

12. Board of Pharmaceutical Specialties (BPS)
AACP has supported a repositioned BPS, including a broader mission, and greater participation by the profession in its financial support and governance. It now appears that BPS has elected to retain its current mission and organizational structure. As a result, the Association will become less assertive in pressing its views regarding the BPS’ future. The Pharmacy Practice Section and the Board will be kept informed of any new developments in this regard.

13. AACP Appointment to the American Council on Pharmaceutical Education (ACPE)
The Board reviewed materials and the recommendations of a Board of Directors subcommittee relative to this topic and agreed to conduct a mail ballot during March in order to identify the Association’s appointee to the Council.

14. Strategic Planning
The Board reviewed the report of Triangle Associates from its October strategic planning session as well as two proposals for continuing activities. It also examined a staff-prepared document summarizing five strategic visions identified by the Board. Staff has been requested, based on Board discussions, to recommend a continuing course of action by the July meeting.

On a related matter, two opportunities for strategic exploration were identified and will be pursued by staff: communications technology and value added services.

15. Pharmacy Technician Educators Council (PTEC)
The Board hosted the leadership of the PTEC in order to pursue opportunities for closer collaboration. It is the desire of PTEC to become better educators and to prepare technicians capable of working in partnership with pharmacists in all practice settings.

On motion, Evans/Rutledge, the Board voted to hold a joint Annual Meeting with PTEC in 1995 in Philadelphia. Other operational suggestions and future strategic directions which might be pursued between the two organizations were also discussed.

16. Appointment of the 1994 House of Delegates Credentials Committee
The Board appointed Board members Matuszak (chair) and Rosenbluth and staff members Webb and Meyer to the House of Delegates Credentials Committee.

17. AACP Appointment to the American Institute of the History of Pharmacy (AIHP) Council
The Board reappointed Robert L. Day (California-San Francisco) as the Association’s representative to the AIHP Council for the 1994-1997 term.

18. 1994 Volwiler Research Achievement Award
The Board reviewed candidates and selected, on motion Knapp/Rutledge, the 1994 Volwiler Award winner. Dr. William E. Evans (Tennessee) will be honored during AACP’s 95th Annual Meeting and will receive a check for $12,500 plus a specially struck gold medal. The award is sponsored by Abbott Laboratories.

19. 1994 Distinguished Pharmacy Educator Award
The Board selected, on motion Knapp/Grace, the 1994 Distinguished Pharmacy educator, Dr. Stanley M. Shaw (Purdue). The award, sponsored by Marion Merrell Dow USA, consists of a $6,000 cash prize and an appropriately inscribed Steuben Glass Owl. The award will be presented during the 1994 Annual Meeting.

The 1994 award committee developed reflections and judging criteria for the award which may be helpful to future committees. The Board requested that these be forwarded to future committees for their consideration and use. The committee also recommended that all nominees be forwarded to the editor of the AJPE for possible solicitation of manuscripts.
20. 1994 Paul Dawson Biotechnology Award
The Board reviewed nominees for the 1994 Paul Dawson Biotechnology Award, and on motion Rosenbluth/Matuszak. selected Dr. Marilyn Speedie (Maryland) recipient. The award is sponsored by Amgen and consists of a $5,000 cash prize and an art glass double helix sculpture to be presented at the 95th Annual Meeting in Albuquerque.

21. Report of the 1993/94 Lyman Award Committee
The Board reviewed the committee’s report and recommendations relative to this subject and then selected the Lyman Award winning manuscript for Volume 57 (1993): “Gender Differences in Attitudes and Practice Patterns of Pharmacists” by Mary Lee and Nancy Fjortoft (Illinois at Chicago).

The award consists of a shared $3,000 cash prize and an appropriately inscribed plaque presented during the 1994 Annual Meeting.

22. 1993/94 Committee Highlights
The Board reviewed the draft reports of the Academic Affairs, Professional Affairs and Research and Graduate Affairs Committees and the Argus Commission.

23. Association of Academic Health Centers (AAHC) Pharmacy Forum/Retreat
The Board was briefed on the discussions and deliberations of two activities with the AAHC: (i) AAHC Pharmacy Forum—a proposed joint statement on interdependency will be developed further; and (ii) AAHC/Federation of Associations of Schools of the Health Professions (FASHP) Annual Retreat—policy statements on health care reform, for future consideration, are being developed.

24. National Teaching Awards
The Board discussed the 1992/93 Council of Faculties (COF) report on National Teaching Awards. The Committee’s observations and recommendations are consistent with those currently being examined by CAPE and will be referred to the Center for its consideration.

25. Presidential Addresses
The Board discussed correspondence from the Council of Ohio Colleges and staff regarding possible confusion resulting from addresses and published materials from Association officials. Of concern is the issue of policy versus opinion and its interpretation by audiences outside the Association. The Board carefully considered the Council’s concerns and the Executive Director’s response, and requested staff to follow up with the Ohio deans regarding their concerns.

The Board was informed and discussed correspondence regarding the Joint Council of Deans/Council of Faculties Resource Sharing Committee. Staff was instructed to develop a plan to maintain the momentum of this committee and to consider such options as using PHARMLINE, designating a GAPS priority area, and holding Annual Meeting sessions.

27. Council of Faculties’ Committee on Recruitment and Retention
The Board reviewed a resolution from the Council of Faculties (COF) that the COF and Council of Deans (COD) jointly formulate specific recruitment and retention efforts for faculty in those disciplines identified as being impacted by potential shortages. The resolution was based on the COF’s committee report calling for replication of the manpower analysis completed by the COD in 1999, Graying of the Pharmacy Faculty.

It was concluded that the Association’s Institutional Research database has the capability of tracking and reporting critical information regarding future faculty supply and demand. Staff was instructed to develop a plan of action addressing the COF resolution for presentation at the July Board meeting.

28. Data Classifications
The Board reviewed, discussed and approved the following policy regarding data classifications:

The release of data collected by AACP will be governed in accordance with the classifications of Restricted and Unrestricted:

1. Restricted data are reported/released only in aggregate form so as not to divulge:
   a. any monetary figures related to individual salaries or school financial data; or
   b. student-specific demographic information.

   Faculty salary data: To maintain confidentiality, the Association will not report any average unless five or more values are used to calculate that average. There are instances where an overall average will be reported and averages for subgroups also reported. If only one of these subgroups represents less than five faculty members, then the average for the next smallest subgroup will also be omitted.

   School financial data: Monetary figures (average, median) related to school expenditures, revenues, and funding for research and training will be reported only for groups of three or more schools.

   Student demographic information: Information related to individual students will not be released. Student data will be reported in aggregate only by school, region, and/or nationality.

2. Unrestricted data include all data not classified as restricted.

29. Evaluation of the Proposed PharmD Mandate
A report prepared for American Stores, Evaluation of the Proposed PharmD Mandate, has been recently released. The Board reviewed the report and decided on the following actions:

   • correspond with American Stores restating Association policy relative to doctor of pharmacy programs; and
   • assisting individual colleges and schools respond to the report, as necessary.

30. Affiliate Institutional Membership for Texas Tech University
The Board, on motion Rutledge/Rosenbluth, voted to forward a resolution to the Bylaws and Policy Development Committee recommending Texas Tech University be received into the Association as an affiliate institutional member.

31. Executive Session
The Board met in Executive Session to conduct its annual self-evaluation.

32. Roundtable
The Roundtable provides the opportunity for Board members to table issues of concern to them, their constituents, and/or their institutions:

   • Student applications to pharmacy school, the use of interviews and the Pharmacy College Admissions Test (PCAT) was discussed.
   • The death of Donald C. Brodie, past Honorary President and Distinguished Pharmacy Educator was discussed. The Board recommended several ways in which the Association might honor his memory.
   • The need for textbooks, especially those which facilitate the multidisciplinary approach to teaching, was presented as a problem for medicinal chemists.
   • It was suggested that the organization and scheduling of the various components of the Interim Meetings be examined.
• The Scope of Pharmacy Practice Project is complete; a summary document, aimed especially at curriculum committees, will be prepared by staff.
• A request for programming more legal issues was presented.
• The videotape describing West Virginia University’s research participation program for pharmacy students will be distributed to colleges and schools of pharmacy to encourage similar program development, including regional undergraduate research seminars.

Executive Director Trinca expressed his appreciation to the Board for his five-year review and new five-year contract.

33. The following items were for information only.
A. Council of Faculties Sabbatical Subcommittee Report—the Board reviewed the Subcommittee report.
B. Council of Faculties Committee on National Issues of General Interest Report—the Board reviewed the Committee’s report.
C. SmithKline Beecham Foundation Grant Awards for Pharmacy Schools Program—a telephone ballot of the Board was conducted late last year to change the name of the GAPS program to the SmithKline Beecham Foundation Grant Awards for Pharmacy Schools Program. The ballot was unanimously in favor of the change.
D. Faculty Database—An apparent inconsistency in the Years in Rank variable used in analyzing faculty salary data was discovered. In the past, Years in Rank at Present Institution was used. To eliminate instances where individuals changing institutions but retaining the same academic rank are categorized with newly appointed individuals, the Years in Rank variable will be defined to be total years in rank, regardless of institution. As a result, some averages and percentiles will no longer be artificially inflated. The change will require each school to revise the Years in Rank data for its faculty during the next update process.
E. 1993/94 AACP Annual Budget—a mail ballot modifying the Association’s annual budget was conducted in December, 1993. The ballot was necessary in keeping with the direction established by the 1993 House of Delegates requiring the indexing of annual regular institutional dues. The ballot passed unanimously and $34,200 in revenues and expenses were added to the previously approved 1993/94 budget. The results of the ballot, including the specifics of the modification, was shared with the House of Delegates.

Although these Minutes reflect accurately and completely the deliberations of the Board of Directors, from time to time members may wish additional information on a specific topic. Such information is available, from the Executive Director.

Carl E. Trinca