AACP MINUTES

Minutes of the Council of Deans Business Meeting, July 21, 2008, Chicago, IL

Call to Order
Barbara E. Hayes, Chair called the meeting to order at 10:00 a.m.
Chair Hayes thanked committee members for their work this year. She outlined the upcoming strategy sessions at this meeting for COD members.
Chair Hayes introduced the new CEO deans and assistant/associate deans from schools with Regular Institutional membership to stand and be recognized. Also, the deans from schools with Associate Institutional membership status were asked to stand and be recognized. The chair recognized all those deans who have retired since the last Annual Meeting. Finally, the Chair asked a moment of silence for all those deans who have passed away since the last Annual Meeting.

Report of the Chair (Barbara E. Hayes)
Chair Hayes thanked Ken Miller and the AACP staff for their help throughout the year, as well as Patricia Chase. She emphasized that many accomplishments have been made this year and all of the reports are online at the AACP-COD website. She was happy to report that Walgreens has donated $1m dollars for minority student recruitment and that the funds would be distributed at $10,000 per member schools/colleges of pharmacy.
Chair Hayes announced that the CEO Dean’s Retreat would be held prior to the Interim AACP meeting in February 2009. She asked that all COD members participate in the Global Pharmacy Education program from 3:30 – 5:00 pm today.
The issues addressed by the Council of Deans in 2007-08 included the costs of experiential education, under-represented minorities and the academy, emerging issues that have the greatest potential to affect the educational, research, and service enterprise, faculty workforce, medication safety, and strategies for colleges/schools of pharmacy engagement in campus-wide activities aimed at providing public health education for all undergraduates. She indicated that she has worked very well with COF Chair Crabtree to address these issues in both Councils. Consequently, there will be reports from the COD/COF Task Force on Faculty Work Force, Medication Safety, and Healthy Student Project. These reports can be found at the AACP COD website.

Report of the COD Chair-Elect (Bobby G. Bryant)
Chair Bryant outlined his plans for the Council for 2008-2009. He identified two major areas of emphasis for this year. The first is the Introductory Pharmacy Practice Experiences (IPPEs) and the second was the aging of the professoriat. He will establish Task Forces to address these issues in the upcoming year.

Report of the Secretary (J. Douglas Bricker)
Secretary Bricker noted the minutes of the 2007 Annual Meeting have been published in the AJPE Volume 67 Supplement. Minutes of the 2008 Interim Meeting are posted on the AACP-COD web site. He asked if there were any additions or deletions to the minutes. The report was accepted.

Report on Board of Directors Activities (Patricia A. Chase)
Immediate Past Chair Patricia A. Chase presented the report from the Board of Directors, which included the following areas:

- Pharmacy Education Assessment Services Portfolio (PEAS): The Board approved, in concept, building an electronic assessment support system, most likely in cooperation with ACPE, to help schools continuously build and develop materials that ultimately will be part of the self-study process. The new AACP website will have a section devoted to assessment tools and resources available for use and refinement.
- National Competencies for IPPE and APPE: AACP will lead a national effort to achieve consensus on competency statements for experiential education and examine the feasibility of developing a national platform for student assessments using these competencies.
- Criminal Background Check System: The Board has approved a pilot of ten schools to initiate, through PharmCAS, criminal background checks for students receiving an offer of admission to the school.
- Open Membership: The Board approved, in concept, moving to an open membership model, with no timetable for implementation. This will be forwarded to the House for consideration and
Faculty Recruitment and Retention: The Board reviewed several documents related to faculty recruitment and retention from two AACP Institutes and the April 2008 Leadership Retreat, and has developed a brochure to address these issues that will be made available later today and from the national office.

Residencies: The Board reviewed a draft memorandum of understanding to become a leadership partner with ASHP and their Commission on Credentialing, which is consistent with the COD study committee recommendations in 2007. Terms of the negotiation should be completed in October for Board consideration.

FIP: The Board met with delegates from the Federation of Internationales Pharmaceutiques (FIP) and discussed issues related to global pharmacy education and practice.

Outreach Visits by AACP: Over 20 outreach visits were conducted in 2007-08. Member schools are encouraged to invite AACP Board and Staff to meet with students, faculty, and staff at your schools.

Committee/Taskforce Updates

1. Nominations (Patricia A. Chase)
   Nominations Committee presented two candidates for chair-elect: Chris Bradberry (Creighton) and Stephanie Gardner (Arkansas). Candidates for Secretary were Indra Reddy (Texas A&M) and Dan Robinson (Western U). The candidates for Administrative Board Representative were David Forbes (Montana) and R. Pete Vanderveen (USC). There were no nominations from the floor. The candidates were approved. She indicated that the committee received several nominations and their decisions were based on geographical representation and a balance of representation between public and private institutions.

2. Resolutions (Sunny Ohia)
   Sunny Ohia presented a resolution regarding introductory pharmacy practice experience (IPPE) competencies. Discussion from the floor followed.

3. COD/COF Task Force on Faculty Workforce (Raylene Rospond)

   Council of Deans Appointees
   Raylene Rospond (Drake) 2007-08, Chair

   F. Lamar Pritchard (Louisiana)
   Mehdi Boroujerdi (Albany)
   James Kehrer (Washington State)
   Kathy Knapp (Touro)
   Bobby Bryant (Samford)-COD Chair-elect, ex officio 2007-08
   Chair Rospond reviewed the charges and the findings of the committee. The charges for the 2007-08 task force were: (1) to develop models of compensation packages (salaries, benefits, practice plans, research plans, and consultation revenue) to be utilized by schools and colleges of pharmacy to enhance recruitment and retention of faculty, (2) to develop models of alternative faculty appointments to enhance recruitment and retention, and (3) to complete a roles analysis of schools and colleges of pharmacy with and without graduate programs and how partnerships can be established. The complete report will be sent to the COD chair.

4. COF Task Force on Medication Safety (Dan Robinson)

   Council of Deans (COD)
   Arnold W. Karig (South Carolina – MUSC)
   Dan Robinson (Western U)
   Craig Svensson (Purdue)

   Council of Faculties (COF)
   Robert Weber (Pittsburgh), Chair
   Shelley Chambers-Fox (Washington State)
   Shane Scott (Midwestern – Chicago)
   Ronald Taniguichi (Hawaii – Hilo)
   Elizabeth Flynn (Auburn)
   Terri Warholak (Arizona)
   Antonia Zapantis (Nova Southeastern)

   5. The COD/COF Medication Safety Task Force was formed in July 2007. The initial discussions of the task force focused on the Joint Commission’s National Patient Safety Goals (NPSG) and the role of pharmacy education to these goals. The consensus of the Task Force was that initial efforts by the academy can be made in three focus areas: (1) scholarship on medication safety and proposed a supplement to the Am. J. Pharm. Educ. Education on Patient Safety be developed, (2) curricular content in Medication Safety, and (3) medication safety awareness and proposed a plan for promoting awareness to key stakeholders of...
the role of pharmacists in medication safety. The final report can be found on the AACP website (COD, Annual Meeting 2008).

6. Cost of Experiential Education Task Force (Greg Leader)

Members: David D. Allen (Northeastern Ohio), Chair, Dean Arnason (Oklahoma), Debbie Sasaki-Hill (Touro-CA), W. Greg Leader (Louisiana), Anne Lin (Notre Dame-MD), Joseph Steiner (Idaho State), Charles Taylor (St. Louis), and Bobby Bryant (Samford) COD Chair-elect.

The Task Force reviewed several articles on quality, cost and measurements in relation to education, training and faculty effort. A methodology was adopted that includes executing a pilot survey among the member institutions to detect strengths and areas of improvement before either randomly selecting a cross sectional sample of U.S. pharmacy schools or taking the survey to all colleges and schools. Based on this model the Task Force completed the following: (1) create a list of experiential education activities commonly performed by preceptors, (2) create an average EVU for each major educational activity – survey or analysis, (3) determine an average ‘amount of time’ preceptors spend doing various activities, and (4) determine an average ‘cost or salary’ per each unit of time spent doing the activity. The recommendation of the Task Force was to continue the work an additional year to monitor the progress of the pilot experiential education survey and to broaden these results to all schools/colleges of pharmacy. The final report can be found on the AACP website (COD, Annual Meeting 2008).

7. Underrepresented Minorities and the Academy (Wayne Harris)

Members: Wayne T. Harris (Xavier)- Chair, Kenneth L. Audus (Kansas), Martin Brown (A&M Schwartz), Natalie Eddington (Maryland), James C. Eoff (Tennessee), Dave Forbes (Montana), and Andres Malave (Nova Southeastern).

The Task Force conducted a survey in order to determine whether improving participation of underrepresented groups is part of the mission and/or strategic priority of the schools/colleges of pharmacy. The recommendation of the Task Force is to continue their investigation and to consider a COD Special Session on Underrepresented Minorities in the Pharmacy Academy at the AACP Meeting in July 2009. The final report can be found on the AACP website (COD, Annual Meeting 2008).

8. National Research Council Task Force (Robert W. Brueggemeier)

Members: Robert Brueggemeier (Ohio State)- chair, Ken Audus (Kansas), Michael Duffel (Iowa), Bill Millard (Florida), Sid Nelson (Washington), Svein Oie (Georgia), and Jeanette Roberts (Wisconsin).

The COD NRC Task Force was originally formed in July 2006. At that time, the NRC had not initiated the data collection phase of the assessment process. Also, the listing of doctoral program specializations did not have a separate specialization for pharmacy. The COD NRC Task Force was charged in July 2006 to examine the questions: (1) How can we best position pharmacy graduate programs to be appropriately evaluated in the next round of National Research Council’s evaluation of graduate programs? (2) What have other disciplines done to be recognized? (3) How can we develop an evaluation program for graduate programs in all the pharmaceutical sciences for benchmarking purposes (from the 1995 Research & Graduate Affairs Committee)?

The NRC began collecting data from university graduate schools and from graduate faculty in late 2006 and early 2007. In the methodology, the criteria for specialization is that a field must have (1) produced at least 500 Ph.D.s over the most recent 5 years and (2) be offered by programs that had produced 3 or more Ph.D.s in the last 3 years in at least 25 universities. Although the graduate programs in pharmacy did not meet the criteria [Task Force charge #1], graduate programs in pharmacy such as medicinal chemistry, pharmaceutics, and pharmacology were included in the larger specialization category of “Pharmacology, Toxicology, and Environmental Health.” In fact, many pharmacy faculty were included in the NRC Faculty Surveys and pharmacy graduate programs were included in the data collection by their universities.

The data collection phase of the NRC review was completed during the second half of 2007. The NRC analytics group began to analyze the data, and several issues regarding data accuracy and interpretation were identified.
This analysis phase has required additional study, and the initial report from the NRC analytics group and the release of the database has been delayed three times in 2007-2008. At the time of this report, the scheduled release date is “early fall” 2008.

Upon completion of the data analysis, the original NRC plan was to publish a general document about the doctoral education assessment and an online technical report, to provide a web-resident companion database with ranges of ratings for programs in each field, and to have software to permit data mining by students, faculty and other users. If this NRC plan is executed, it may be feasible for AACP to assess the NRC database for benchmarking purposes of graduate programs in the pharmaceutical sciences [Task Force charge #3].

Recommendation: The faculty and graduate programs in pharmacy (medicinal chemistry, pharmaceutics, and pharmacology) were included in the larger NRC specialization category of “Pharmacology, Toxicology, and Environmental Health.” The delays in the first phase of the NRC assessment of Research Doctorate Programs, i.e., release of the data analysis and database, have deferred the examination of the NRC data by Task Force members. The COD NRC Task Force should be reconstituted only after the NRC report and data have been released to assess if the NRC data will be useful to AACP and member schools for benchmarking purposes. The final report can be found on the AACP website (COD, Annual Meeting 2008).

9. Emerging Issues (Stephanie Gardner)
   COD Members: Daniel Brown (Palm Beach Atlantic), Peter Doukas (Temple), Arcelia Johnson-Fannin (Incarnate Word), Stephanie Gardner, Chair, (Arkansas), Wendy Duncan-Hewitt (St. Louis), Robert McCarthy (Connecticut), Beverly Schmoll, Former Chair, (Wayne State).

   COD Chair Barbara Hayes and COF Chair Brian Crabtree charged the 2007-08 AACP COD/COF Emerging Issues Task Force to: (1) Develop strategies to actively engage all CEO deans in dialogue on emerging issues that have the greatest potential to impact the academy in the next 5 years, (2) Develop three or four issues where compelling recommendations could be formulated to encourage action by AACP and/or member colleges and schools, and (3) Convene with COF Faculty Affairs Committee at the 2008 AACP Interim Meeting to form a joint deliberative body that will develop some consensus on those issues and make recommendations for a future course of action.

   The COF/COD Task Force on Emerging Issues in Pharmacy Education conducted an environmental scan and identified emerging issues from the perspective of faculty members and deans with the greatest potential impact on schools and colleges of pharmacy over the next 5-10 years. Three issues that deans and faculty members agreed were most likely to impact their school or college over the next five years were faculty salaries, availability of experiential sites, and the impact of the accreditation standards. The potential impact of new programs and the faculty shortage were also identified as issues likely to have a major impact. As for emerging issues, the deans identified public and private research funding, the importance of development, assessment activities, and faculty development as likely to impact their colleges or schools. Faculty members ranked assessment activities, the gap between education and practice, and credentials for pharmacy practice faculty as highly important issues.

10. COD/COF Healthy Student Project (Susan Myer)
   Members: Steve Durst (Ferris State), Michelle Easton (Charleston), Nancy Letassy (Oklahoma), Carrie Maffeo (Butler), Susan Meyer, chair (Pittsburgh), Nanci Murphy (Washington), Kelly Summers (Maryland), Andrea Wall (Cincinnati), and Shara Zatopek (Houston).

   The charge to the Task Force was: (1) Assess the impact of instructional methods and resources identified and compiled by the 2006-2007 Healthy Student Project Task Force, (2) Assess outcomes of curricular efforts on student engagement and success in conducting health promotion and disease prevention activities, both during introductory and advanced pharmacy practice experiences and later in practice, and (3) Explore how colleges and schools of pharmacy and their faculties might participate in and advance efforts on their campuses to meet the IOM recommendation
that “...all undergraduates should have access to education in public health.”

A call for successful practices was issued in January 2008 to members of the AACP Curriculum Special Interest Group. Seven colleges and schools responded to the call. Their contributions were compiled as a toolkit for teaching, learning, and assessment in public health, disease prevention, and health promotion. Based on a recommendation from the task force, the AACP Program Committee selected public health, wellness, and prevention as the school poster theme for the 2008 annual meeting. The Task Force organized and will deliver a special session during the 2008 annual meeting, Providing Public Health Education on Campus: Opportunities for Pharmacy. At the completion of the session, the participants will be able to:

1. Discuss the IOM recommendation that “...all undergraduates should have access to education in public health,”
2. Access and use educational resources available through the Prevention Education Resource Center (PERC), and
3. List potential partners on campus to advance the public health education initiative. A brainstorming and prioritization activity will be used to create an “envisioned future” scenario to illustrate pharmacy school engagement in public health education on campus.

**Old Business (Barbara E. Hayes)**

There was no unfinished business before the members.

**New Business (Barbara E. Hayes)**

1. PharmCAS Update (Jennifer Athay)
2. AACP/APhA Pathways Program (Liz Cardello)

An overview of the AACP/APhA Pathways Program was presented.

3. Legislative and Advocacy Update (William G. “Will” Lang)

A quick briefing on key legislative issues was provided.

4. New Communications Initiatives (Rebecca Morgan)

The new Annual Report of AACP was distributed. The on-line Career Choices was discussed. The brochure for Pharmacy Faculty Recruitment and Retention was addressed and ideas for National Pharmacy Education Week were discussed.

5. Announcements from AACP (Ken Miller)

Plans for another Deans Leadership program with Gallup were discussed. Also, there was an announcement of a new SIG for Directors and Associate Deans for Graduate Education and Research.

**Installation of 2008-2009 COD Officers**

(Patricia A. Chase)

The following officers were installed:

- Bobby G. Bryant, Chair (Samford University)
- Patricia D. Kroboth, Chair-elect (Pittsburgh)
- Barbara E. Hayes, Immediate Past Chair (Texas Southern University)
- J. Douglas Bricker, Secretary (Duquesne University)
- Joseph F. Steiner, Administrative Board Representative- (Idaho State University)

**Adjournment (Bobby Bryant)**

The meeting was adjourned at 12:30 p.m.

Respectfully submitted,

J. Douglas Bricker
Secretary