AACP REPORTS

Minutes of the American Association of Colleges of Pharmacy Board of Directors Meeting: July 8-9, 2004, Salt Lake City, Utah

Roll Call

President Robert “Buzz” Kerr convened the Board of Directors at 8:30 AM on Thursday, July 8, 2004, at the Grand America Hotel in Salt Lake City, Utah. The following Board members were present: Robert “Buzz” Kerr (President), Robert S. Beardsley (Council of Deans), Gayle A. Brazeau (Council of Faculties), Rodney A. Carter (Academic Sections Coordinating Committee chair), JoLaine R. Draugalis, (President-elect), Lucinda L. Maine (AACP Executive Vice President), Mary M. “Peggy” Piascik (Council of Faculties), Terrence L. Schwinghammer (Council of Faculties), Marilyn K. Speedie (Council of Deans), Barbara G. Wells (Immediate Past President) and Victor A. Yanchick (Council of Deans). Invited guests included Robert M. Bachman (American Foundation for Pharmaceutical Education), Diane E. Beck (President-elect designate), J. Gregory Boyer (ACPE), Barbara F. Brandt (ACPE), Joseph T. DiPiro (Editor, American Journal of Pharmaceutical Education), Mary Anne Koda-Kimble (ACPE), Steven Leslie (Council of Deans Chair-elect designate), Joan Straumanis (ACPE), Peter H. Vlasses (ACPE), Jeffrey W. Wadelin (ACPE), and Patrick M. Woster (Academic Sections Coordinating Committee chair-designate). AACP staff included Arlene A. Flynn, Will G. Lang, Ronald G. Linder, Susan M. Meyer, Kenneth W. Miller, Elisabeth J. Ross, and Norida A. Torriente. President Kerr welcomed the visitors and encouraged incoming directors to participate actively in all items of discussion.

Additions to the Agenda

President Kerr called for additions to the agenda and none were identified.

Conflict of Interest

President Kerr reminded Board members of the Association’s conflict of interest statement and asked incoming directors to complete their forms and return them to Executive Vice President Maine. Continuing directors were asked to identify any substantive changes that might represent potential for conflict of interest and update their forms if necessary. As part of the preparation for each Board meeting the President and Executive Vice President will consider whether any agenda items present a potential conflict situation. This will be reviewed with the director in advance to determine how best to manage the handling of the item during the meeting.

Minutes of February 2004 Meeting

On MOTION (Piascik/Speedie) the Board approved the minutes of the February 27–28, 2004, meeting as they appeared in the agenda materials.

Ratification of PharmCAS Participation Policy

On MOTION (Speedie/Brazeau) the Board approved the policy on PharmCAS eligibility initially approved during a Board conference call in March. The policy states that:

A college or school of pharmacy is eligible to participate in PharmCAS provided they are a member institution (at any level) of AACP and are recognized by ACPE with pre-candidate, candidate, or fully accredited status. In making this decision, the Board gave first priority to AACP’s commitment to criterion-based quality education and demonstrating that priority to members and student applicants. The PharmCAS Web site will incorporate language into the school descriptions and other appropriate places on the PharmCAS Web site to communicate the accurate accreditation status of participating schools with links to ACPE for interpretation and additional information.

Elisabeth Ross, Director of PharmCAS and Student Affairs, provided a review of the first complete cycle of admissions program activity and invited Board members to attend the update program scheduled for Saturday, July 10, 2004, from 2:00 to 5:30 PM at the Grand America.

Recommendations of the 2003–04 Board Strategic Planning Committee

By CONSENSUS the Board approved an updated version (July 2004) of the AACP Strategic Plan and approved forwarding it to the Bylaws and Policy Development Committee for action by the 2004 House of Delegates. President-elect Draugalis outlined considerations in the AACP strategic change initiatives portfolio specifically related to faculty recruitment and retention. These include a strategy session anticipated for later in 2004 involving AACP staff and Liaison International representatives aimed at developing a three-year tech-
nology plan to enhance faculty and institutional member support; an exhibit strategy to be initially launched at the 2004 AAPS meeting in Baltimore focused on careers in academic pharmacy; and, collaboration between AACP and APhA to enhance and promote the Pathways Career Evaluation Program as a professionalism tool for all students as well as an academic careers awareness resource.

Finance Committee Report and Approval of 2003–04 Budget

The Board reviewed the financial data for the first 11 months of the 2003–04 fiscal year and projections by the EVP for the balance of the year. This review resulted in an estimated year-end surplus of $61,009; the approved budget projected a surplus of $98,300. Overall estimates including PharmCAS activity project a year-end surplus of $361,609. A repayment of $75,000 will be made toward the original $450,000 investment from reserves approved by previous Board action to establish PharmCAS.

The Finance Committee presented the Board with an operating budget for fiscal 2004–05 with budgeted revenues projected to be $3,746,000. Institutional dues revenue is budgeted to increase based on the projected addition of two new regular institutional members. Affiliate dues revenue is projected to increase as a result of adjusted dues categories. Admission test revenue will increase as a result of the new contract with Harcourt Measurement.

Budgeted expenditures for 2004–05 are estimated to be $3,693,000 leaving a surplus of $53,000. Including PharmCAS activity, the surplus is budgeted at $551,900. Travel expenses are budgeted to increase with more section leadership travel. Grant expenses will decrease with the discontinuation of the Merck Research Scholar Program.

On MOTION (Carter/Beardsley) the Board approved the 2004–05 budget.

Development Directors Special Interest Group

On MOTION (Yanchick/Brazeau) the Board approved the request to establish a Development Directors Special Interest Group. It was suggested that the 2004–05 Board Strategic Planning Committee give consideration to the question of the organizational home for this and other groups of academic staff working within colleges and schools of pharmacy.

Requests for Institutional Membership

On MOTION (Piascik/Yanchick) the Board approved the following motion:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for Affiliate institutional membership for academic institutions not otherwise eligible for Regular or Associate institutional membership;

WHEREAS, the Texas A&M University-Kingsville Irma Lerma Rangel School of Pharmacy has not been granted any status by the Accreditation Council for Pharmacy Education; and

RESOLVED that the Texas A&M University-Kingsville Irma Lerma Rangel School of Pharmacy be received into Affiliate institutional membership in AACP;

On MOTION (Wells/Draugalis) the Board approved the following motion:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for Affiliate institutional membership for academic institutions not otherwise eligible for Regular or Associate institutional membership;

WHEREAS, the Touro University College of Pharmacy (Vallejo, California) has not been granted any status by the Accreditation Council for Pharmacy Education; and

RESOLVED that the Touro University College of Pharmacy (Vallejo, California) be received into Affiliate institutional membership in AACP.

The Board was notified that Wingate and South Universities have progressed from Associate to Regular Institutional Members of AACP based on the action of ACPE to grant both programs candidate accreditation status. AACP has also received a request for information related to institutional membership from the University of Findlay in Ohio.

Appointment to the Board of Pharmaceutical Specialties

The Board identified prospective candidates to submit as a slate for appointment to the Board of Directors
of the Board of Pharmaceutical Specialties for a term beginning in January 2005. The following individuals were proposed:

- R. Lee Evans (Auburn)
- Raylene M. Rospond (Drake)
- Terrence L. Schwinghammer (Pittsburgh)

These individuals will be contacted to determine their willingness to have their names and credentials forwarded to BPS.

The Board also identified three prospective candidates for nomination for non-pharmacist appointments to BPS.

**Endorsement of the Clinical Prevention and Population Health Curriculum Framework**

On MOTION (Yanchick/Carter) the Board endorsed the Clinical Prevention and Population Health curriculum framework developed by the Healthy People Curriculum Task Force co-convened by the Association of Teachers of Preventive Medicine (ATPM) and the Association of Academic Health Centers (AHC) and on which AACP participates.

**Residency Task Force**

The Board discussed the policy statements and recommendations contained in the report of the joint Council of Deans/Section of Teachers of Pharmacy Practice Task Force on the Role of Colleges and Schools in Residency Training. Board members reached consensus in support of the proposed policy statements on including residency training in the mission of all colleges and schools of pharmacy and for accreditation of member institution-affiliated residency programs. The Board agreed in principle with the Task Force recommendations and staff analysis developed for the report.

**Reports of the 2003–04 AACP Standing Committees**

For each of the recommendations included in the reports of the Academic Affairs, Professional Affairs, and Research and Graduate Affairs Committees and the Argus Commission, the respective staff liaison prepared a brief analysis of the substance and background of the recommendation, including relevant on-going initiatives and programs, and suggested possible actions for consideration by the Board. The Board reviewed the text of the committee/commission recommendations and staff work and accepted in principle the actions suggested by staff.

**Addressing the Development Needs of Practice Faculty**

President Kerr and Arlene Flynn, Vice President for Professional Affairs, provided a summary of a meeting convened by ASHP to explore needs of pharmacy practice faculty that might be addressed by ASHP alone or jointly with other organizations. A combination of AACP initiatives currently in planning stages might be timely in helping multiple organizations achieve the goal of supporting practitioner educators, including faculty and preceptors. These include: an Academic/Practice Partnership Project; joint programming and exhibits at one or more national pharmacy association meetings; and the use of Webcasts on a variety of topics related to practice-based education (eg, measuring the quality of student performance or graduate education.)

**Meeting With Accreditation Council for Pharmacy Education**

President Kerr, President-elect Draugalis, and EVP Maine reviewed the items discussed during their June 26, 2004, meeting with the ACPE Board of Directors in Chicago in preparation for the visit with ACPE Directors and staff on July 9, 2004. The revised CAPE Outcomes, experiential education, professionalism, and faculty recruitment and retention issues are priorities for continued dialog with ACPE. ACPE outlined the status of review and comment on Standards 2000 during their presentation to the AACP Board of Directors and indicated that a revision would be released following the January 2005 ACPE Board meeting. Hearings will be held at the APhA, NABP, and AACP meetings in 2005 to provide opportunities for individual and organizational comment on proposed changes. AACP will provide additional input based on the work of the 2003–04 standing committees and CAPE Advisory Panel on Educational Outcomes for ACPE to consider during the revision process and the ACPE strategic planning process which is underway. Throughout the discussions in June and July, AACP representatives emphasized the need for consistency in accreditation and our commitment to identify appropriate metrics to use in accreditation activities.

**American Foundation for Pharmaceutical Education**

AFPE President Robert Bachman provided an update on the newly selected recipients of scholarships and grants awarded by AFPE for the 2004–05 academic year. Grants total approximately $880,000 in awards supporting pharmacy education and the development of current and future faculty (eg, NIP grants, Gateway scholarships). He provided an update on efforts to build endowments to support AFPE programs and thanked AACP for its support in launching the endowment campaign. President Bachman indicated that AFPE had added a direct stipend of $1,500 to pre-doctoral fellowships.
support, bringing the total support for each fellow to $7,500. AACP committed to an analysis of increasing support to AFPE as an agenda item for the October 2004 Board of Directors meeting.

Congressional/Legislative Agenda Update
Will Lang, AACP Vice President of Policy and Advocacy, presented legislative priorities and the status of various pieces of legislation remaining in the waning days of the 108th Congress, including reintroduction and passage of legislation providing loan repayment for students in the nation’s colleges and schools of pharmacy. Because of the calendar during an election year, limited days remain for action on many pieces of legislation. Nonetheless, AACP continues to work to secure provider status for pharmacy professionals, reauthorization of the Higher Education Act, modifications in and increased funding for Title VII programs, and increased appropriations for Indian Health Service residency and loan repayment programs for pharmacy graduates.

Will also reviewed consensus development activities related to defining “medication therapy management services” as a component of Medicare and other public and private health benefit programs and the work with CMS staff to identify relevant quality measures to use in the new prescription drug benefit program under Medicare Part D. Staff and member discussions related to HR 4734 introduced by Congressman Burr from North Carolina were also reviewed.

Briefings on National Meetings Attended
President Kerr, Past President Wells, and Executive Vice President Maine provided a summary of relevant national and international meetings, including the May meeting of JCPP, the inaugural meeting of AACP’s Pharmacy Education Advisory Committee, the annual conference of the Association of Faculties of Pharmacy of Canada, and the joint meeting of ACCP and the European Society of Clinical Pharmacy.

Report of the Bylaws and Policy Development Committee
The Board received a preliminary copy of the BPDC report in the agenda book. A new report will be distributed Sunday morning (July 11, 2004) to delegates with the Board-approved version of the AACP Strategic Plan.

Journal Update
AJPE Editor Joseph DiPiro reviewed highlights of the first 18 months of electronic publication of the Journal and plans for the coming year. These included continued strong rates of submissions of manuscripts, the decision to maintain open access, increasing the number of issues to five in 2004 and six in 2005, and abstraction by Medline by October 2004. He requested that Diane Beck consider assigning to a committee during 2005–06 responsibility for evaluating the efficiency, productivity and quality of AJPE. An active program of outreach to other national pharmacy associations with some academic members is underway to facilitate Web access to AJPE.

Update on Preceptor Development Resources
Susan Meyer, Senior Vice President, and Arlene Flynn, Vice President for Professional Affairs, reviewed efforts to identify and make more accessible quality educational resources for use by colleges and schools of pharmacy in preparing practitioners as preceptors. Peer-review of a program developed by the Office of Medical Education at the University of North Carolina-Chapel Hill suggests that this is one program readily available on-line for immediate use and AACP will embark on discussions with program developers to determine how best to increase awareness of the program for use by additional schools. Additional work to enhance preceptor effectiveness and recognition will be part of the Academic/Practice Partnership.

Web Issues
Senior Vice President Susan Meyer reported that, pursuant to Board requests in February 2004, AACP had developed language to appropriately characterize the relationship between member institutions and AACP. Such language is now a standard part of letters welcoming new member institutions. AACP has also adopted information on the AACP Web site to clearly describe the distinctions in levels of institutional members, including direct links to the ACPE Web site for information regarding levels of accreditation status.

CAPE Educational Outcomes Revision
Senior Vice President Susan Meyer presented the work of the CAPE Advisory Panel on Educational Outcomes. The panel, aided by consultant Gail D. Newton (Purdue), produced a revised framework for the CAPE Educational Outcomes, now organized into three major components: Pharmaceutical Care, Systems Management, and Public Health. The Board discussed the implications of the work and next steps, including:

• Transmittal of the CAPE Educational Outcomes and suggested changes to the ACPE Standards on Curriculum, and
• Plans to work during the 2004–05 Association year with the leadership of the academic sections to develop subsequent levels of detail with the CAPE Educational Outcomes framework that are discipline specific.

Reports of the Chairs of the COD, COF, and ASCC
The Chairs of the Councils and ASCC asked Board members for any questions related to their written reports.

Charges to the 2003–04 AACP Standing Committees
President-elect Draugalis presented the final charges to the 2004–05 committees related in large measure to issues related to the recruitment, development, and retention of pharmacy faculty.

Roundtable
The Board meeting ended with all participants expressing their thoughts and appreciation related to the experience of serving AACP as a Board member. Immediate Past President Wells announced that Marilyn Speedie (Minnesota) and Rosalie Sagraves (Illinois at Chicago) had been nominated for the office of AACP President–elect. Executive Vice President Maine reviewed the modified schedule for Board meetings and retreats for 2004–05, including the fact that there would not be a Board meeting immediately preceding the 2005 Interim Meeting in Washington.