AACP REPORTS

Final Report of the 2002-2003 Bylaws and Policy Development Committee

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INTRODUCTION

The AACP Bylaws direct the Bylaws and Policy Development Committee to ensure that resolutions, position papers, and similar proposals to the House of Delegates that seek to establish Association policy or action are made appropriate to and ready for consideration by the House. The Committee is also charged with responsibility for receiving suggestions for alteration of the Association's Articles of Incorporation or the Bylaws from any source, preparing appropriate amendments in suitable wording that is consistent with the current Bylaws, and for presenting such proposals, together with the Committee's recommendations, to the House of Delegates for consideration.

Resolutions

The Board of Directors voted to forward the following resolutions to the Committee:

Board of Directors Resolution # 1:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and

WHEREAS, the Nevada College of Pharmacy has requested membership in AACP;

BE IT RESOLVED that Nevada College of Pharmacy be received into the appropriate level of membership in AACP.

The Bylaws and Policy Development Committee recommends adoption of this resolution.

Board of Directors Resolution # 2:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and

WHEREAS, Loma Linda University School of Pharmacy has requested membership in AACP;

BE IT RESOLVED that the Loma Linda University School of Pharmacy be received into the appropriate level of membership in AACP.

The Bylaws and Policy Development Committee recommends adoption of this resolution.

Board of Directors Resolution # 3:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and

WHEREAS, University of California - San Diego School of Pharmacy and Pharmaceutical Sciences has requested membership in AACP;

BE IT RESOLVED that the University of California – San Diego School of Pharmacy and Pharmaceutical Sciences be received into the appropriate level of membership in AACP.

The Bylaws and Policy Development Committee recommends adoption of this resolution.

Board of Directors Resolution #4:

WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and

WHEREAS, South University School of Pharmacy has requested membership in AACP;

BE IT RESOLVED that the South University School of Pharmacy be received into the appropriate level of membership in AACP.
Assuming adoption of proposed Bylaws changes for Regular Institutional Members the Bylaws and Policy Development Committee recommends adoption of this resolution.

Board of Directors Resolution #5:
WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and
WHEREAS, Wingate University School of Pharmacy has requested membership in AACP;
BE IT RESOLVED that the Wingate University School of Pharmacy be received into the appropriate level of membership in AACP.

The Bylaws and Policy Development Committee recommends adoption of this resolution.

[Note: Providing the AACP Bylaws provision for Affiliate Institutional membership passes, Resolution #6 will not come before the House of Delegates for action.]

Board of Directors Resolution #6:
WHEREAS, the Bylaws of the American Association of Colleges of Pharmacy, Inc. provide for various levels of institutional membership for colleges and schools of pharmacy; and
WHEREAS, Southern Illinois University Edwardsville School of Pharmacy has requested membership in AACP;
BE IT RESOLVED that the Southern Illinois University Edwardsville School of Pharmacy be received into the appropriate level of membership in AACP.

Board of Directors Resolution #7:
WHEREAS, AACP has established an Associate Institutional Membership category for colleges and schools of pharmacy that have achieved pre-candidate status; and
WHEREAS, such institutions will have access to AACP programs, products and services to assist in the establishment of quality education programs and be represented in the AACP House of Delegates by one non-voting delegate;
BE IT RESOLVED that AACP assess Associate Institutional Members dues at a level of 50 percent of Regular Institutional dues or $10,500 in fiscal year 2003-2004.

Assuming adoption of proposed Bylaws changes for Associate Institutional Members the Bylaws and Policy Development Committee recommends adoption of this resolution.

The following resolution was received from individual members of the association:
WHEREAS, smoking cigarettes and use of other tobacco products is a contributing factor to the deaths of more than 400,000 individuals each year in the United States, and
WHEREAS, cigarettes and other tobacco products are sold in many pharmacies, and
WHEREAS, the sale of cigarettes and other tobacco products is not consistent with the role of pharmacists as providers of health care services and as advocates for public health,
BE IT RESOLVED that AACP commend pharmacies that do not sell cigarettes and other tobacco products, and
BE IT FURTHER RESOLVED that AACP urge the pharmacies that currently sell cigarettes and other tobacco products to discontinue doing so, and
BE IT FURTHER RESOLVED that AACP member colleges and schools consider taking a position that they will only use pharmacies that do not sell cigarettes and other tobacco products as clerkship/experience sites, and
BE IT FINALLY RESOLVED that AACP member colleges and schools encourage their students who are seeking employment opportunities in community pharmacy practice to include the sale of cigarettes and other tobacco products among the factors to be considered in their employment decisions.

The Bylaws and Policy Development Committee recommends adoption of this substitute resolution.

The following resolutions were received from the Council of Deans:
Council of Deans Resolution #1:
WHEREAS, the United States is experiencing a shortage of pharmacists that is projected to persist through 2020; and,
WHEREAS, prescription volumes are projected to triple by 2020; and,
WHEREAS, medication orders in hospitals are projected to increase 2.5% per year through 2020; and,
WHEREAS these projections are predicated on increased prescription drug use, an aging population, more educated patients, and greater coverage for pharmaceuticals under Medicare; and,
WHEREAS pharmacy educational programs are being encouraged to enlarge classes to meet the shortage of pharmacists; and,

WHEREAS, pharmacy educational programs do not have adequate pools of qualified faculty from which to recruit to enable larger classes; and,

WHEREAS, pharmacy programs are experiencing significant budget reductions and a general decrease in other resources as a result of actions by legislatures and governors; and, now therefore

BE IT RESOLVED that educational materials be developed describing the impact of the higher education crisis on the ability to meet the pharmacy needs of the public now and in the future for use with legislators and others who have influence on higher education budgets and resources.

The Bylaws and Policy Development Committee has referred this resolution to the AACP Board of Directors and no action is required by the House.

Council of Deans Resolution #2:

WHEREAS, Pharmaceutical Care Management includes comprehensive patient assessment, intervention, and re-assessment, has been shown to improve the quality and economy of healthcare, and helps to meet the goals in Healthy People 2010; and,

WHEREAS, pharmacists providing pharmaceutical care often deliver services extending well beyond those covered by traditional dispensing fees including:

(a) Extensive counseling to patients and their families,

(b) Regular communication with members of patients’ health care teams orally and in writing,

(c) Providing advice and recommendations regarding drug management as part of the healthcare team,

(d) Documenting their interventions with patients and family members,

(e) Providing a variety of screening functions,

(f) Administering immunizations where licensure laws permit,

(g) Evaluation of drug therapy, and,

WHEREAS, in an effort to improve their graduates’ ability to deliver pharmaceutical care all colleges of pharmacy in the United States now offer the Doctor of Pharmacy degree at the entry level; and,

WHEREAS, Doctor of Pharmacy graduates may be unable to fully utilize their education unless and until an economic model supporting the delivery of patient care is developed; now therefore,

BE IT RESOLVED that the American Association of Colleges of Pharmacy develops materials describing the evolving scope of Pharmacy Practice for use with fiscal intermediaries to seek payment for services rendered; and,

BE IT FURTHER RESOLVED that a task force be established to develop a strategy to garner payment for services;

The Bylaws and Policy Development Committee has referred the first and second portion of this resolution to the AACP Board of Directors and no action is required by the House.

Continuing Professional Education Resolution #1:

WHEREAS, continued pharmacist learning is of the utmost importance to the profession;

WHEREAS, Continuous Professional Development (CPD) is a concept consistent with adult learning principles and supportive of optimal learning; and

WHEREAS, the Continuing Professional Development cycle requires pharmacists to analyze their learning needs, plan activities to address their needs, reflect on their learning and evaluate the successfulness of learning; and

WHEREAS, Continuing Professional Development provides an opportunity for all pharmacy continuing education providers to take an active role with individual learners in progressing through the CPD cycle and achieving their learning outcomes; and

WHEREAS, ACPE has been investigating the concept, as have several additional pharmacy organizations; and
WHEREAS, the Colleges/Schools represented by AACP will be important participants in the support of pharmacists engaged in CPD; and

WHEREAS, as leaders in education it is important for AACP to have a position on the issue;

BE IT RESOLVED that the American Association of Colleges of Pharmacy (AACP) supports the concept of Continuous Professional Development.

The Bylaws and Policy Development Committee recommends adoption of this resolution.

BE IT FURTHER RESOLVED that AACP work actively with ACPE and other pharmacy organizations in exploring methods for facilitating its use within pharmacy.

The Bylaws and Policy Development Committee has referred the second portion of this resolution to the AACP Board of Directors and no action is required by the House.

Continuing Professional Education Resolution #2:

WHEREAS, the AACP Board of Directors is seeking candidates for service on the American Council on Pharmaceutical Education (ACPE) Board of Directors; and

WHEREAS, the ACPE is the national accrediting body for both professional degree programs in pharmacy and providers of continuing pharmaceutical education and certificate programs; and

WHEREAS, AACP “…feels that full-time involvement in and commitment to pharmacy education is essential for a complete awareness of is- sues related to pharmaceutical education;” and

WHEREAS, an AACP policy and procedure statement reaffirms as, “AACP’s highest priority the selection of appointees to the ACPE Board of Directors from Active Individual members of AACP who possess exceptional expertise in maintaining academic quality;” and

WHEREAS, continuing pharmaceutical education and professional development are considered by AACP, ACPE and NABP to be important parts of pharmaceutical education;

BE IT RESOLVED that the Continuing Professional Education Section (CPE) of the American Association of Colleges of Pharmacy (AACP) does hereby request and encourage the AACP Board of Directors give highest priority to appointing an individual to the ACPE Board who has experience in maintaining academic quality in all areas of pharmaceutical education, that is, both degree and continuing education programs.

The Bylaws and Policy Development Committee has referred this resolution to the AACP Board of Directors and no action is required by the House.

The following resolutions were received from the Section of Teachers of Pharmacy Practice:

Pharmacy Practice Resolution #1:

WHEREAS, schools and colleges of pharmacy have become increasingly dependent on volunteer (adjunct, affiliate, and preceptor) faculty members to mentor, train, develop and assess students in experiential courses, and

WHEREAS, recruiting, developing and maintaining quality educational practice sites and preceptors is a major concern among directors of experiential education, and

WHEREAS, a “good” pharmacist is not necessarily a good teacher, and

WHEREAS, it is not cost- or time-efficient for each director of experiential education at each school and college of pharmacy to develop a preceptor training program of sufficient scope and depth, and

WHEREAS, some state boards of pharmacy have mandated preceptor training, and

WHEREAS, assisting member colleges and schools in meeting their mission of educating and training pharmacists and pharmaceutical scientists is part of the mission of AACP,

BE IT RESOLVED that AACP develop a “National Pharmacy Preceptor Training Program” with educational and assessment resources that can be used by member schools and colleges to prepare a practitioner as a practitioner-educator.

The Bylaws and Policy Development Committee has referred this resolution to the AACP Board of Directors and no action is required by the House.

Pharmacy Practice Resolution #2:

WHEREAS, the membership perceives that the existing pool of faculty candidates is insufficient to support the current number of faculty positions, the potential growth in faculty positions and annual faculty turnover, and

WHEREAS, there is no centralized source of accurate data to help project the numbers and types of faculty needed to support current and future needs, therefore
BE IT RESOLVED that AACP create a database in its Institutional Research System to annually track the number and type of new faculty positions and vacancies in existing positions.

BE IF FURTHER RESOLVED that this data be made available to AACP member schools and to thought leaders in organizations working to address issues of residency and fellowship training and faculty work force to enhance their strategic planning efforts.

The Bylaws and Policy Development Committee has referred this resolution to the AACP Institutional Research Advisory Committee and no action is required by the House.

PROPOSED POLICY STATEMENTS

Regarding the Academic Affairs Committee report:

No proposed policy statements have been received by the Committee.

Regarding the Professional Affairs Committee report:

No proposed policy statements have been received by the Committee.

Regarding the Research and Graduate Affairs Committee report:

No proposed policy statements have been received by the Committee.

Regarding the Argus Commission report:

No proposed policy statements have been received by the Committee.

ASSOCIATION BYLAWS

The Board of Directors proposes the following changes to the Association’s Bylaws. Please note that the proposed new language is underlined.

ARTICLE III. Members

SECTION 1. Institutional Members, Organizational, and Corporate Members.

Institutional Members shall be either Regular, Associate, or Affiliate. There may also be Organizational and Corporate Members.

Regular. Regular institutional membership shall be restricted to colleges or schools of pharmacy whose professional degree programs have been granted full or candidate accredited status by the American Council on Pharmaceutical Education (ACPE) and which qualify under Section 115(a) of the Internal Revenue Code of 1986 or are exempt from federal income taxation under Section 501(a) of the Code as organizations exempt under Section 501(c)(3) of the Code, and each of which is an organization described in Section 509(a)(1), (2), or (3) of the Code, and which have Membership requires the approval of the House of Delegates. Regular institutional members may be represented by two voting delegates in the House of Delegates, one serving as an administrative delegate and one as a faculty delegate.

Associate. Associate institutional membership shall be restricted to colleges and schools of pharmacy that have been granted precandidate status by the American Council on Pharmaceutical Education (ACPE). Associate institutional members may appoint one non-voting delegate to the House of Delegates. Membership requires the approval of the House of Delegates.

Affiliate. Affiliate institutional membership shall be available to any other academic institution not otherwise eligible for Regular or Associate institutional membership, colleges or schools with non-ACPE accredited pharmacy programs, to foreign colleges and schools of pharmacy, to agencies of the United States government or other health professionals, or to any other group approved by the Board of Directors and ratified by a majority vote of the House of Delegates. Representatives from each affiliate institutional member shall have the right to participate in the Association's meetings and activities, but they shall not have the right to vote or to hold elective office in the Association.

Organizational Membership. Organizational membership shall be available to pharmacy associations, associations of other health disciplines, agencies of the U.S. government and other non-profit organizations.

Corporate Membership. Corporate membership shall be available to for-profit companies interested in advancing pharmaceutical education and research.

SECTION 2. Individual Members.

Individual Members shall be of five four types: Active Members, Affiliate Members, Associate Members, Student Members, and Emeritus Members.

Active. Active individual membership shall be restricted to administrators, faculty members, staff, and librarians of regular and associate institutional members and to professional staff of the Association and the American Council on Pharmaceutical Education. Active individual members shall have the right to serve as delegates to the House of Delegates in accordance with their institution’s membership status and the right to hold elective office. Active individual members shall elect
the Association’s officers as provided in Article XIII. Active individual members shall also have the right to vote to elect officers of their respective Councils and Academic Sections and to vote on any matter submitted to them for a vote by the House of Delegates pursuant to Article XIV of these Bylaws.

Affiliate. Affiliate individual membership shall be available to administrators, faculty, members, staff, and librarians of affiliate institutional members, employees of organizational members and corporate members, and others not otherwise eligible for membership in another category, and to representatives of other affiliate institutional members. Affiliate individual members shall have the right to participate in the meetings of the appropriate Councils and Academic Sections of the Association, but they shall not have the right to serve as delegates or the right to vote or hold elective office.

Associate. Associate individual membership shall be available to individuals not otherwise eligible for membership in the Association. Associate individual members shall have the right to participate in the meetings of the Association and become associate individual members of appropriate Academic Sections of the Association, but they shall not have the right to serve as delegates to the House of Delegates or the right to vote or hold elective office.

SECTION 3. Suspension And Expulsion of Members.

Institutional Membership. If a regular institutional member’s accreditation falls below candidate status that institution’s membership will automatically revert to the level for which they are then eligible. Any institutional or individual member of the Association may have charges brought (i) for failure to comply in a satisfactory manner with the Articles of Incorporation and the Bylaws of this Association or (ii) for conduct which reflects adversely in a material way upon the Association's reputation.

ARTICLE IV. Annual Dues

SECTION 1. Institutional Members.

A. Regular and Associate. The dues for regular and associate institutional members of the Association shall be determined by the House of Delegates and shall include a subscription to the American Journal of Pharmaceutical Education.

B. Affiliate, Organizational and Corporate. The dues for affiliate institutional members, organizational members and corporate members shall be determined by the Board of Directors and shall include a subscription to the American Journal of Pharmaceutical Education.

ARTICLE VII. House of Delegates

SECTION 1. Composition of Regular and Associate Institutional Delegates.

Each regular institutional member is entitled to two voting delegates and two alternates appointed to the House of Delegates (House) as follows:

A. One delegate and one alternate delegate (if available) selected by the administrative staff of the regular institutional member from active individual members of the Association who are deans, associate deans, assistant deans, or administrative heads of the institutional member.

B. One delegate and one alternate delegate elected by the faculty of the regular institutional member from active individual members of the Association who are members of the faculty of the institutional member and who are not eligible for membership in the Council of Deans.

Each associate institutional member is entitled to one non-voting delegate to the House of Delegates. The delegate shall be appointed by the dean.

SECTION 2. Notices For Reporting of Delegates and Their Terms of Service.

On or before October 1 each year the Executive Vice President shall send to each regular and associate institutional member a notice requesting the reporting of the appointed administrative delegates and elected faculty delegates along with suitable credentialing forms. The completed credential forms shall be returned to the Executive Vice President not later than November 1. Any regular institutional member failing for three consecutive years to have one delegate at the annual meeting of the House shall automatically lose its membership in the Association. Delegates officially recognized shall serve until a successor is named.

The Bylaws and Policy Development Committee recommends adoption of this proposed Bylaws amendment.

Student. Student individual membership shall be available to any professional or graduate student enrolled at regular, associate or affiliate member institutions as well as residents and fellows. Student individual members shall have the right to participate in the meetings of the Association and become student individual members of the Council of Faculties and appropriate Academic Sections of the Association, but they shall not have the right to serve as delegates to the
House of Delegates or the right to vote or hold elective office.

The Bylaws and Policy Development Committee has referred this proposed Bylaws amendment back to the Board of Directors for further study.

Respectfully submitted,

Committee Members:

Steven W. Leslie, Chair (Texas at Austin)
Diane E. Beck (Auburn)
Timothy J. Ives (North Carolina)
Kenneth A. Skau (Cincinnati)
Dennis F. Thompson (SW Oklahoma)
Clarence T. Ueda (Nebraska)
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